

AGENDA

FACULTY SENATE Wednesday, September 4, 2019, 3 p.m. Holmes Student Center Sky Room DeKalb, Illinois

I. CALL TO ORDER

II. ADOPTION OF THE AGENDA

III. APPROVAL OF THE APRIL 24, 2019 MINUTES – Pages 5-8

IV. PRESIDENT’S ANNOUNCEMENTS

- A. [Huskie Food Pantry](#) – volunteers needed – Pages 9-10

V. CONSENT AGENDA

- A. Approve the 2019-20 Faculty Senate Standing Committees membership rosters per Faculty Senate Bylaws Article 3 – Page 11
- B. Approve the faculty members of the 2019-20 UC-Steering Committee per NIU Bylaws Article 2.1.1 – Page 12
- C. Approve the 2019-20 University Advisory Committee to the BOT membership roster, confirming Jason Hanna for a three-year term (2019-2022) per NIU Bylaws, Article 17.4.1.1 – Page 13
- D. Approve Department of Communication Professor Ferald Bryan to serve as the 2019-20 Faculty Senate parliamentarian per Faculty Senate Bylaws Article 2.2
- E. Approve Faculty Senate President Kendall Thu to serve as NIU’s alternate representative to the Faculty Advisory Council to the IBHE.
- F. Approve Department of Counseling and Higher Education Professor Katy Jaekel to serve as the 2019-20 Faculty Senate liaison to the Baccalaureate Council per NIU Bylaws, Article 15.5.1.1(D).
- G. Approve list of faculty candidates running unopposed to serve on committees of the university – Pages 14

VI. REPORTS FROM STANDING COMMITTEES

- A. Faculty Rights and Responsibilities Committee – Katy Jaekel, Chair – no report
- B. Academic Affairs Committee – Peter Chomentowski, Chair – no report
- C. Committee on the Economic Status of the Profession – no report
- D. Rules, Governance and Elections Committee – Keith Millis, Liaison/Spokesperson – report
 - 1. Election of University Council alternates – ballots will be distributed at the FS meeting.
 - 2. Election of a faculty member to serve on the Campus Security and Environmental Quality Committee, and a faculty member to serve on the University Benefits Committee – ballots will be distributed at the FS meeting.
 - 3. Election of 2019-20 Hearing Panel – ballots will be distributed at the FS meeting.
 - 4. By-lot election of faculty to serve on 2019-20 Grievance Panel
 - 5. Election of a Faculty Senate vice president per NIU Bylaws Article 2.2 Nominations will be taken from the FS floor, and election will take place during the meeting.
 - 6. Selection of one Faculty Senate member to serve as the Faculty Senate president’s designee on the 2020 BOT Professorship Award Selection Committee. Nominations will be taken from the FS floor, and election will take place during the meeting.

Committee members review approximately 10 applications online, and the committee meets two-three times between November and February. The person selected to serve on this committee cannot be a candidate for the award, nor have submitted a nomination for the award. (Ross Powell served last year.)
- E. Resources, Space and Budget Committee – George Slotsve, Liaison/Spokesperson – report

VII. ITEMS FOR FACULTY SENATE CONSIDERATION

- A. Policy Library Update – Rebecca Hunt, Policy Librarian
- B. Prioritizing issues for Faculty Senate consideration – Page 15

VIII. REPORTS FROM ADVISORY COMMITTEES

- A. FAC to IBHE – Linda Saborío – no report
- B. University Advisory Committee to the Board of Trustees – report
Jeffry Royce, Cathy Doederlein, Kendall Thu
Alex Gelman, Sarah Marsh, Jason Hanna

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. Ombuds Day proposed proclamation – Page 16
Sarah Klaper, NIU Ombudsperson

XI. PUBLIC COMMENT

XII. INFORMATION ITEMS

- A. [Minutes](#), Academic Planning Council
- B. [Minutes](#), Athletic Board
- C. [Minutes](#), Baccalaureate Council
- D. [Minutes](#), Board of Trustees
- E. [Minutes](#), Campus Security and Environmental Quality Committee
- F. [Minutes](#), Comm. on the Improvement of the Undergraduate Academic Experience
- G. [Minutes](#), General Education Committee
- H. [Minutes](#), Graduate Council
- I. [Minutes](#), Graduate Council Curriculum Committee
- J. [Minutes](#), Honors Committee
- K. [Minutes](#), Operating Staff Council
- L. [Minutes](#), Student Senate
- M. [Minutes](#), Supportive Professional Staff Council
- N. [Minutes](#), University Assessment Panel
- O. [Minutes](#), University Benefits Committee
- P. [Minutes](#), Univ. Comm. on Advanced and Nonteaching Educator License Programs
- Q. [Minutes](#), University Committee on Initial Educator Licensure
- R. [2018-19 Annual Reports](#)

- S. 2019-20 Faculty Senate meeting dates:
Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 2

- T. At large committee vacancies
Several university committees currently have at large faculty vacancies, which can be filled by faculty from any college (as opposed to specific college representation). If you have interest in serving, or know someone who does, please contact [Pat Erickson](#).

[Campus Parking Committee](#) – one vacancy; three-year term; meets monthly on Thursdays at 1 p.m.

[Parking Appeals Committee](#) – two vacancies; a three-year term and a two-year term; meets second and fourth Tuesday of the month, 1:30-3:30 p.m.

- U. [Open Meetings Act reviews](#)

XIII. ADJOURNMENT

MINUTES

FACULTY SENATE Wednesday, April 24, 2019, 3 p.m. Holmes Student Center Sky Room

[Full transcript](#)

VOTING MEMBERS PRESENT: Arado, Bateni, Boughton, Buck, Burton, Chakraborty, J. Chen, Chomentowski, Collins, Demir, Duffin, Ezell, Fredericks, Hanna, Jaekel, Johnson, Johnston-Rodriguez, Jong, Kim, Koss, Lampi, Littauer, Liu, Macdonald, McCarthy (for Duffrin), McKee, McGowan, Millhorn, Millis, Montana, Naples, Nejd, Nelson, Newman, Novak, Riley, Ryu, Saborio, Schoenbachler, Schraufnagel, Shi, Siegesmund, Slotsve, Staikidis, Subramony, Surjadi, Takai (for Tatar), Than, Thu, Vazquez, Whedbee, J. Wilson, M. Wilson, C. Zheng

VOTING MEMBERS ABSENT: Beamer, Briscoe, Bujarski, G. Chen, Chitwood, Chmaissem, Chung, Creed, Docking, Duffrin, Grund, Konen, Mogren, Moraga, Penrod, Powell, Scherer, Shibata, Sirotkin, Tatar

OTHERS PRESENT: Adzovic, Bryan, Doederlein, Falkoff, Klaper, Johnson, Miller, Underwood, Wallace

OTHERS ABSENT: Ferguson, Gelman, Groza, Kortegast, Marsh, Pietrowski

I. CALL TO ORDER

Faculty Senate President **T. Arado** called the meeting to order at 3:02 p.m.

II. ADOPTION OF THE AGENDA

G. Slotsve moved to adopt the agenda, seconded by **J. Wilson**. **T. Arado** moved to amend the agenda by removing Item VIII. D. 3, seconded by **G. Slotsve**. Since no faculty members are running opposed for various committee seats, there is no need for the voting task described in Item VIII. D. 3. Motion to amend the agenda passed. Motion to adopt the agenda, as amended, passed.

III. APPROVAL OF THE [MARCH 27, 2019](#) FACULTY SENATE MINUTES

K. Thu moved to approve the minutes, seconded by **B. McGowan**. Motion passed.

IV. PRESIDENT'S ANNOUNCEMENTS

V. EXECUTIVE SESSION

J. Novak moved to go into executive session, seconded by **K. Thu**. Motion passed.

- A. Report from the Committee to Evaluate the President of Faculty Senate/Executive Secretary of University Council, Therese Arado – Kirk Duffin
- B. Report from the Committee to Evaluate the Faculty Personnel Advisor, Sarah McHone-Chase – Mike Konen

VI. CONSENT AGENDA

- A. Approve [list](#) of faculty candidates running unopposed to serve on committees of the university – walk-in

H. Bateni moved to approve the consent agenda, seconded by an unidentified faculty senator. Motion passed.

VII. REPORTS FROM ADVISORY COMMITTEES

- A. Faculty Advisory council to the IBHE – Linda Saborío – report

[Higher Education Benefits All of Us](#)

[Recommendations by the IBHE Faculty Advisory Council on Program Prioritization and Consolidation](#)

- B. University Advisory Committee to the Board of Trustees – no report
Holly Nicholson, Cathy Doederlein, Therese Arado,
Alex Gelman, Sarah Marsh, Kendall Thu

VIII. REPORTS FROM STANDING COMMITTEES

- A. Faculty Rights and Responsibilities Committee – Katy Jaekel, Chair – no report
- B. Academic Affairs Committee – Sarah Johnston-Rodriguez, Chair – no report
- C. Committee on the Economic Status of the Profession – no report

- D. Rules, Governance and Elections Committee – Clanitra Stewart Nejd, Liaison/Spokesperson – report
1. Nomination of the 2019-20 Executive Secretary of University Council, who shall also serve as President of Faculty Senate per NIU Bylaws [Article 14.5](#)
 - a. [Therese Arado](#)
 - b. [Kendall Thu](#)

C. Stewart Nejd noted the two nominees for Executive Secretary of University Council/President of Faculty Senate. Voting took place by secret ballot (clickers).

Therese Arado – 24 votes
Kendall Thu – 26 votes
Abstain – 1 vote

Kendall Thu was elected as the final nominee for the office of Executive Secretary of University Council/President of Faculty Senate for a one-year term.

2. Election of University Council Personnel Committee representatives for terms to begin in fall 2019. Ballots will be distributed at Faculty Senate meeting. Voting will be by college: BUS, HHS and LAS have vacancies to fill. Votes will be counted following the meeting and newly-elected UCPC members will be notified – walk-in

- E. Resources, Space and Budget Committee – Kirk Duffin, Liaison/Spokesperson – no report

IX. ITEMS FOR FACULTY SENATE CONSIDERATION

- A. Presentation of the Bob Lane Faculty Advocacy Award to [Jim Wilson](#)
- B. [Recognition](#) of faculty members who have completed their terms
- C. Faculty Development and Instructional Design – [Presentation](#)
Jason Underwood, Director of Instructional Design and Development
Tracy Miller, Assistant Director of Operations, Quality Assurance and Compliance
- D. NIU Day of Giving – [Presentation](#)
Michael Adzovic, Director of the Northern Fund
Kyleigh Wallace, Assistant Director, Northern Fund
Natalie Troiani, Matching Gift Coordinator

- E. United Faculty Alliance update
Wendell Johnson, University Libraries
President, United Faculty Alliance

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. PUBLIC COMMENT

XIII. INFORMATION ITEMS

- A. [Minutes](#), Academic Planning Council
- B. [Minutes](#), Athletic Board
- C. [Minutes](#), Baccalaureate Council
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- J. [Minutes](#), Honors Committee
- K. [Minutes](#), Operating Staff Council
- L. [Minutes](#), Student Senate
- M. [Minutes](#), Supportive Professional Staff Council
- N. [Minutes](#), University Assessment Panel
- O. [Minutes](#), University Benefits Committee
- P. [Minutes](#), Univ. Comm. on Advanced and Nonteaching Educator License Programs
- Q. [Minutes](#), University Committee on Initial Educator Licensure
- R. [Documents](#), Faculty Advisory Council to the IBHE
- S. [PCPD-sponsored student focus group](#)
- T. FS 2019-20 dates: Sep 4, Oct 2, Oct 30, Nov 20, Jan 22, Feb 19, Mar 25, Apr 22.

XIV. ADJOURNMENT

An unidentified faculty senator moved to adjourn, seconded by **J. Wilson**.

Meeting adjourned at 4:20 p.m.

NIU Huskie Food Pantry

Eligibility

To be eligible to use the Huskie Food Pantry, you must:

- Be a currently enrolled NIU student
- Have your NIU OneCard
- Not have an NIU meal plan

If you are able, please bring re-usable bags for your shopping items.

Hours of Operation

The Huskie Food Pantry is open **every Thursday from 5:30 to 7:30 p.m.** excluding the listed closures below. To participate in our initial lottery process, please arrive at room 128 in the Chick Evans Field House by 5 p.m.

We will be closed the following dates.

- Aug. 1, 2019
- Aug. 15, 2019
- Dec. 19, 2019
- Dec. 26, 2019
- Jan. 2, 2020

Get Involved in the Huskie Food Pantry

Give Funds

Monetary donations to the Huskie Food Pantry can be made online through The NIU Foundation. Search for "Huskie Food Pantry" by selecting from the list of designations. You may also make a monetary donation in-person or by mail. Please make checks payable to NIU Foundation and write "Huskie Food Pantry" as the memo. Drop off checks or mail to:

NIU Foundation
c/o Huskie Food Pantry
DeKalb, IL 60115

Give Time

We rely on the help of our wonderful volunteers in order to ensure the success of the Huskie Food Pantry. Volunteers are needed to receive, stock and shelf inventory; shop for food; assist clients; organize food drives and much more.

Please be encouraged to sign-up for more than one shift. If you have questions, contact communityservice@niu.edu or call 815-753-1421. Are you serious about volunteering at the pantry? Learn more volunteer guidelines in our [volunteer policy](#). Faculty and staff interested in volunteering are welcome to use this [link](#) to sign up, or contact knohelty1@niu.edu for more information.

Huskie Food Pantry Leadership Team

The Huskie Food Pantry Leadership Team is an opportunity for students to take a lead role with the Huskie Food Pantry. Students involved with this team will assist the Huskie Food Pantry coordinator on managing the pantry operation while also increasing the sustainability of this campus resource. Students will have the option of working on multiple projects such as grant writing, fundraising, volunteer recruitment and management as well as food acquisition. Each member of the Huskie Food Pantry Leadership team will also spend time volunteering with the pantry through our various volunteer shifts. Previous volunteer experience with the Huskie Food Pantry is required. Please contact knohelty1@niu.edu for more information.

Give Food

All food donations can be dropped off at the Campus Life Building, room 150, Monday-Friday, 8 a.m.-12 noon or 1-4 p.m. We appreciate all donations. If you are thinking about doing a food/item drive, we strongly encourage you to focus on toiletry items, spices, pasta, canned fruit or plastic/reusable bags.

Most Needed Items

- Spices (especially curry, cumin, salt, pepper, cinnamon, ginger, oregano, basil)
- Canned fruits
- Rice
- Pasta
- Canned tuna
- Peanut butter
- Jelly
- Macaroni and cheese
- Pasta sauce
- Toiletry Items (shampoo, soap, deodorant)
- Paper goods (paper towels, toilet paper)
- Cleaning supplies (dish soap, all-purpose cleaner, sponges, laundry detergent)
- Plastic bags
- Reusable bags

Faculty Senate Standing Committees – 2019-20

FS-Steering Committee

BUS Elisa Fredericks, at large
EDU Katy Jaekel, FRR Chair
EDU Peter Chomentowski, AA Chair
EET Veysel Demir, at large
HHS Jamie Mayer, at large
LAS **Kendall Thu, FS President**
LAS George Slotsve, RSB Liaison
LAS Keith Millis, RGE Liaison
LAW Heidi Kuehl, at-large
LIB Beth McGowan, at large
VPA Todd Buck, at large
TBD TBD, ESOTP Chair
TBD Faculty Senate VP

FS-Faculty Rights and Responsibilities

BUS John Pendergrass
EDU **Katy Jaekel, Chair**
EET Sahar Vahabzadeh
HHS Arlene Keddie
LAS Florensia Surjadi
LAS Karen Whedbee
LAS Ross Powell
LAS Jason Hanna
LIB Beth McGowan
VPA Greg Beyer

FS-Academic Affairs

BUS Mahesh Subramony
EDU **Peter Chomentowski, Chair**
EET Veysel Demir
HHS Amanda McCarthy
LAS Mark Schuller
VPA Rich Grund

Economic Status of the Profession

BUS Nan Qin
EDU Fall-Todd Reeves
Spring-Laura Johnson
EET Reinaldo Moraga
HHS Jamie Mayer
LAS Chong Zheng
LAW Heidi Kuehl
VPA Todd Buck

FS-UC Rules, Governance and Elections

UC Faculty-LAS Scot Schraufnagel
UC Faculty-LAS Reed Scherer
UC Faculty-VPA **Richard Siegesmund, Chair**
UC Faculty-TBD Christine Mooney
FS Faculty-LAS Shane Sharp
FS Faculty-EET Bob Tatara
FS Faculty-LAS **Keith Millis, FS Liaison**
FS Faculty-EDU Sarah Johnston-Rodriguez
Student Ian Pearson
SPS TBD
OS Natasha Johnson
Dean Laurie Elish-Piper

FS-UC Resources, Space and Budget

UC Faculty-EET Kevin Martin
UC Faculty-HHS Lin Shi
UC Faculty-LAS Alicia Schatteman
UC Faculty-LAW **Therese Arado, Chair**
UC Faculty-LIB Jim Millhorn
UC Faculty-TBD TBD
FS Faculty-BUS Mark Riley
FS Faculty-EDU Ben Creed
FS Faculty-LAS Kirk Duffin
FS Faculty-LAS **George Slotsve, FS Liaison**
FS Faculty-VPA Greg Beyer
FS Faculty-TBD TBD
Student Naomi Bolden
SPS Cathy Doederlein
SPS TBD
OS Jeffrey Royce
OS Natasha Johnson
Dean Paul Kassel
CFO (nonvoting) Sarah McGill
Provost (nonvoting) Beth Ingram

Faculty Members of University Council Steering Committee – 2019-20

LAS – Kendall Thu
BUS – James Burton
EDU – Vicki Collins
EET – Gary Chen
HHS – Hamid Bateni
LAW – Therese Arado
LIB – Jim Millhorn
VPA – Richard Siegesmund

NIU Bylaws Article 17.4 University Advisory Committee to the Board of Trustees (UAC)

17.4 University Advisory Committee (UAC) to the Board of Trustees

17.4.1 Composition

17.4.1.1 The committee shall consist of the president of the Faculty Senate, the presidents of the Supportive Professional Staff Council and the Operating Staff Council, and three additional faculty members selected to represent the faculty's multiple roles in the university, particularly those in teaching, research, and service. These faculty shall be nominated by the Executive Secretary of the University Council and confirmed by the University Council. They shall serve three-year staggered terms. In the event of a mid-term vacancy in a faculty position, the Executive Secretary shall nominate a person to fill the remainder of that term with the nomination confirmed by the University Council. In the nomination of the faculty representatives, the Executive Secretary shall consult with the Faculty Senate.

17.4.2 Duties

17.4.2.1 The Board of Trustees expects the president to meet regularly with the University Advisory Committee. The president shall keep the University Advisory Committee informed of and shall seek and receive advice from it about matters coming before the Board of Trustees. The University Advisory Committee may appoint one or two of its members to serve as liaison to each of the working committees of the board. A University Advisory Committee liaison, or a spokesperson chosen by the University Advisory Committee because of expertise on a specific issue, will be recognized at a regularly scheduled point on the committee agenda.

17.4.2.2 The committee shall be accountable to the University Council. Members of the committee shall also be accountable to their specific university organization--Faculty Senate, Operating Staff Council, or Supportive Professional Staff Council.

	2018-2019	2019-2020	2020-2021	2021-2022
FS President	Therese Arado	Kendall Thu		
Faculty	Sarah Marsh	Sarah Marsh	Sarah Marsh	
Faculty	Alex Gelman	Alex Gelman		
Faculty	Kendall Thu	Jason Hanna	Jason Hanna	Jason Hanna
SPS Council President	Cathy Doederlein	Cathy Doederlein	Cathy Doederlein	
Operating Staff Council President	Holly Nicholson	Jeffry Royce		

Committees of the University
For terms to begin Fall 2019

The nominees listed below are running unopposed to serve on various committees of the university, and they require Faculty Senate approval and/or recommendation. For each committee, a chart provides the constituency of the vacant seat, the person whose term is expiring, and the **nominee who is running unopposed**. For at-large vacancies, nominees were invited to provide a paragraph outlining their qualifications and/or desire to serve.

STUDENT CONDUCT BOARD – 3-year term

Faculty members are recommended by the dean of the college and appointed by the Faculty Senate.

CONSTITUENCY	TO REPLACE	FACULTY NOMINATED
LAS	Francisco Solares-Larrave	David Henningsen, COMM

UNIVERSITY PRESS BOARD – 3-year term

Faculty members are recommended by Faculty Senate and appointed by the president.

CONSTITUENCY	TO REPLACE	FACULTY NOMINATED
HHS	Xiaohui Sophie Li	No nominee yet
LAS	Tim Ryan	Bill Cassidy, COMM (completing two years remaining on Tim Ryan's term)
VPA	Sarah Evans	No nominee yet

Prioritizing Issues for Faculty Senate Consideration

1. Work and community, Annie Glidden North
2. Safety, anti-violence/sexual justice
3. Deferred Action for Childhood Arrivals (DACA)
4. Textbook costs
5. Mental health
6. Job classification
7. De-centralizing budget
8. Messaging/image of NIU
9. Equity gap
10. Space allocation
11. Enrollment/recruitment and retention
12. Food insecurity
13. Reducing number of committees
14. Enhancing diversity and social justice
15. General education
16. Tenure track lines
17. Family and Medical Leave Act (FMLA)
18. Communication
19. Classroom issues/technology

Themes

Affect students: 2-5, 8-9, 11-12, 14-15, 19

Affect faculty: 2, 5-8, 10-11, 13-19

Affect staff: 2-3, 5-8, 11-12, 14, 17-18

Affect the community: 1-3, 8, 11-12, 14

Affect values: 1-3, 8-9, 14, 18 (though perhaps all)

Faculty Senate
Northern Illinois University
Proclamation

WHEREAS, Northern Illinois University is committed to fostering an academic and professional environment that promotes equity, fairness, respect, adherence to policy and effective resolution of disputes within a richly diverse population of faculty, staff, students and the greater community; and

WHEREAS, disagreements, conflicts, complaints, confusion and policy questions will inevitably arise in any institution; and

WHEREAS, the fair and effective resolution of such issues is in the best interest of both the individuals involved, and the university as it fulfills its mission of teaching, service and research; and

WHEREAS, Northern Illinois University acknowledges the numerous benefits of providing informal and confidential channels for addressing issues such as bullying, bias, discrimination, sexual harassment, academic disputes, employment concerns, interpersonal conflict and unethical behavior; and

WHEREAS, the Office of the Ombudsperson is a confidential, neutral, informal, and independent resource whose purpose is to assist all members of the university community with a broad range of questions, disputes, complaints and concerns; and

WHEREAS, the Office of the Ombudsperson at Northern Illinois University was established in 1969 by President Rhoten Smith, and 2019 is the 50th anniversary of the establishment of the Office of the Ombudsperson; and

WHEREAS, the Office of the Ombudsperson has provided highly valued conflict resolution services to Northern Illinois University through the services of Michael McDermott, David Knowlton, Leon Miller, Patricia Lambert, Arnold Fox, Bertrand Simpson, Stacy Dolby, Tim Griffin and Sarah Klaper, as well as their staff and graduate assistants;

NOW, THEREFORE, WE, the Faculty Senate of Northern Illinois University, do hereby proclaim the second Thursday of October, starting October 10, 2019 and into perpetuity, as:

OMBUDS DAY

and encourage all faculty, staff and students of Northern Illinois University to become familiar with the Office of the Ombudsperson, and to support and utilize these essential services.

Approved by Faculty Senate _____